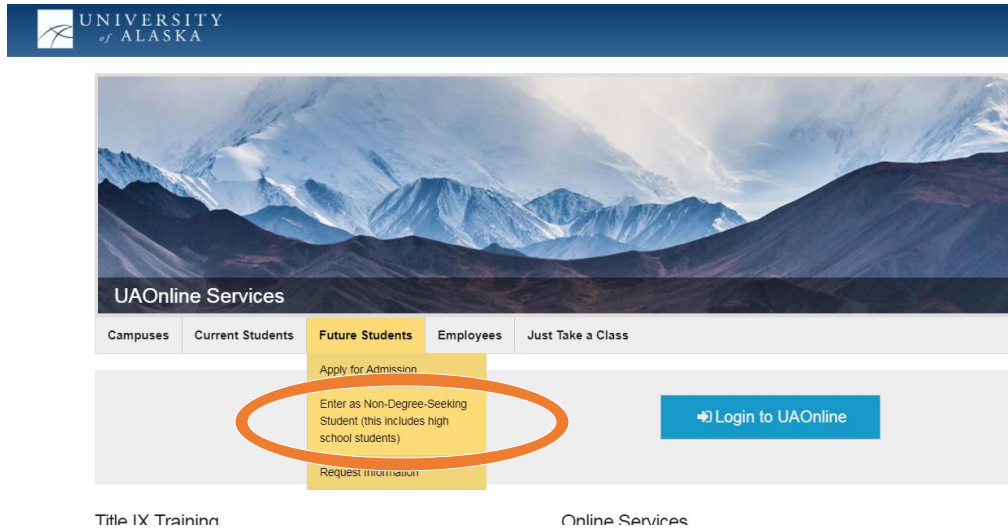


Guide to Signing up for the ALEKS Test

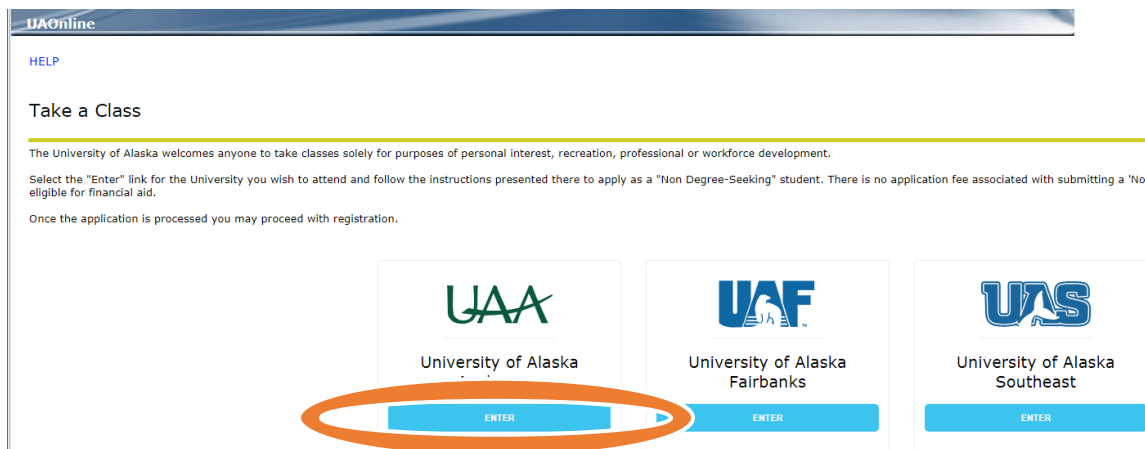
Note: Students who already have a UA Username and Password may go directly to [Step 18](#)

Step 1: Go to www.alaska.edu/uaonline/

Step 2: Under “Future Students” click “Enter as Non-Degree Seeking Student”



Step 3: Under UAA (University of Alaska Anchorage) “Enter”



Guide to Signing up for the ALEKS Test

Step 4: Admissions Login

Select 'Current/Prior Student/ if you have previously taken a course with the University of Alaska.

Select 'New Student' if you have not taken a course with the University of Alaska before.

Enter/create login credentials

The screenshot shows the UAOnline Admissions Login page. At the top, there is a navigation bar with 'UAOnline' on the left, 'HELP' in the center, and 'LOG OUT to Help Protect Your Personal Information' on the right. Below the navigation bar, the page title is 'Admissions Login'. A yellow horizontal line separates the title from the main content. The main content starts with the instruction: 'Please select 1 of 3 admission pathways below:'. There are three numbered pathways: 1. 'You have attended a University of Alaska (UA) Campus.', 2. 'You are applying for the first time to a University of Alaska (UA) Campus.', and 3. 'You are a new student returning to complete an application or review your admission progress.' Below these pathways, there is a 'Login ID:' field with a text input box, a 'PIN:' field with a text input box, and a 'Login' button. Below the login fields, there is a link for 'First time user account creation' and a version number 'RELEASE: 8.7.2'. At the bottom, there is a copyright notice for 2017 Elucian Company L.P. and its affiliates, stating that the software contains confidential and proprietary information and is subject to license agreements.

Step 5: Select "University of Alaska Anchorage" under Campus

Select an Application Type

The screenshot shows the 'Welcome and thank you' page. The page has a blue header with the text 'Welcome and thank you'. Below the header, there are two columns of instructions. The left column is titled 'To Apply for Admission:' and contains three numbered steps: 1. Choose a campus, 2. Then click on the application type, and 3. Then click 'Continue' in the lower right corner. The right column is titled 'If you are a Ret:' and contains four bullet points: 'Submit a ne', 'not need to', 'Use a Chan', 'Applying mi', and 'Contact you'. Below the instructions, there is a 'Details:' section with a link 'Select an Ap'. The main content area contains a list of campuses and application types. The 'Campus' list includes 'University of Alaska Anchorage', 'University of Alaska Southeast', 'Kenai Peninsula College', 'Kodiak College', 'Mat-Su College', and 'Prince William Sound College'. The 'Application Type' list includes '1. Degree - US Citizen', '2. Secondary School', and '3. Non-Degree - Non-US Citizen'. The 'University of Alaska Anchorage' option in the campus list is circled in orange. At the bottom of the page, there is a 'Continue' button.

Guide to Signing up for the ALEKS Test

Step 6: Select "Secondary School" under Application Type

Select an Application Type

Welcome and thank y

To Apply for Admission:

1. Choose a campus
2. Then click on the application type
3. Then click **Continue** in the lower right corner

If you are a Ret


- Submit a ne
not need to
- Use a Chan
- Applying m
- Contact you

Campus:	Application Type:	Details:
University of Alaska Anchorage University of Alaska Fairbar. University of Alaska Southeast Kenai Peninsula College Kodiak College Mat-Su College Prince William Sound College	2. Secondary School	Select an Ap

Step 7: Select "Fall Semester 2018" under Admission Term:

NOTE: The website mentions payment. Please disregard that statement, as Secondary Student applications are free of charge.

Apply for Admissions

 Select the term you want to apply for and then enter your full legal name. When you're finished, click **Fill Out Application** to continue.
Please use a credit card (**not debit**) for application payment when required.

* - indicates a required field.

Application Type: 2. Secondary School

Admission Term:*

Fall Semester 2018

First Name:*

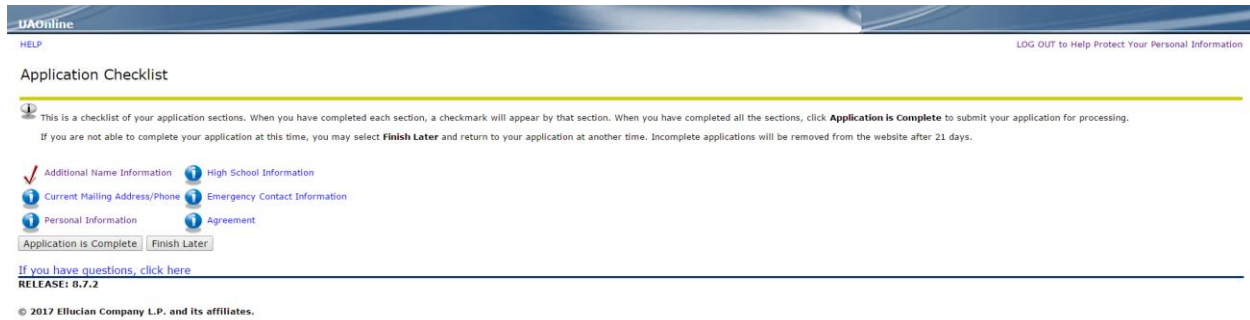
Middle Name:

Last Name:*

[Return to Application Menu](#)

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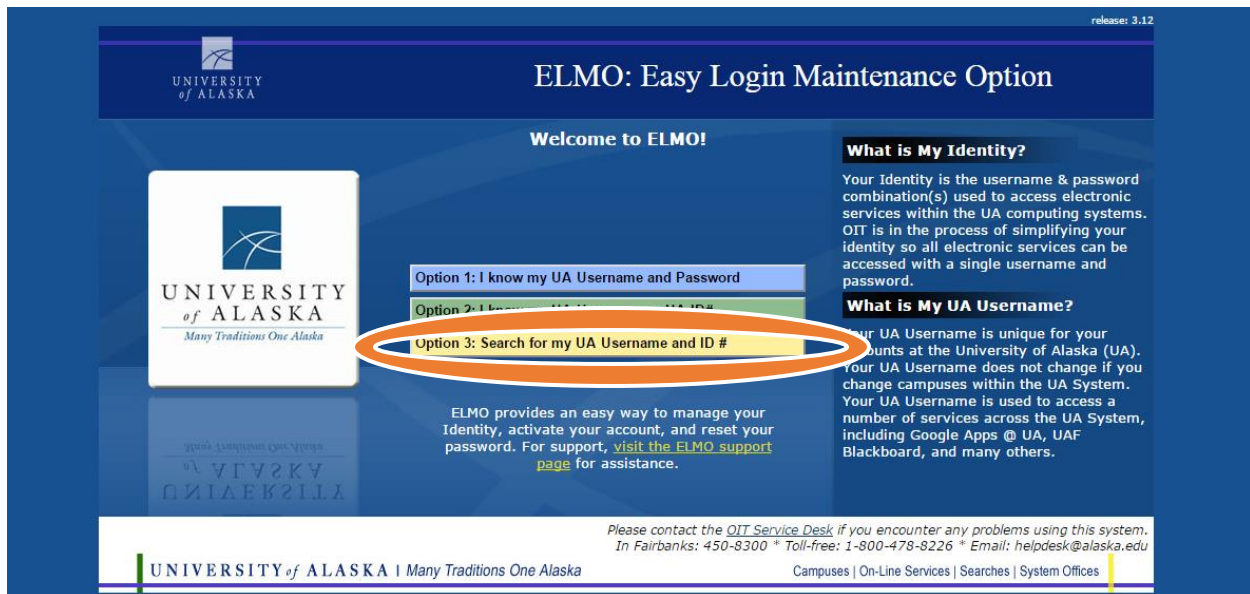
Step 8: Complete the application checklist by clicking on each “i” until all are checkmarks



Step 9: Click “Application is Complete”

NOTE: Wait 24-hours for your application to process to proceeding to Step 10.

Step 10: Go to <https://elmo.alaska.edu/>



Step 11: Click “Option 3: Search for my UA Username and ID #”

Step 12: Enter requested information

Step 13: Enter **at least** 5 pieces of information and click “Confirm”

Note: If you are unable to retrieve your Username and/or UA ID#, please contact the OIT Service Desk at 1-800-478-8226 and inform them that you are calling to retrieve your Username and UA ID#.

If IT services is not of assistance, please contact ANSEP University Success Manager, Mikayla Savikko at mikayla@alaska.edu or 907-786-1158.

Guide to Signing up for the ALEKS Test

Step 14: Write down/Save UA ID# and Username

Step 15: Click “Username” and set your new password

Step 16: **Write down/Save your password**

Step 17: Sign Out

Step 18: Go to <https://www.alaska.edu/aleks/>

Step 19: Select “Take the placement test”

Overview

Success

Place, Practice, Improve, Enroll

We want you to succeed in your first mathematics or statistics course. Here are a few useful principles:

- Students are most likely to succeed in a course when they are well prepared.
- Course placement will be most accurate if time is spent practicing in the ALEKS Learning Module. In addition, students practicing in the Learning Module are better prepared and have the chance to improve class placement.
- Take advantage of the opportunity to re-test. UAOnline will apply the highest test score achieved. There is nothing to lose by retaking the placement test.
- Don't put off enrolling in a math course. Math skills deteriorate over time. Sooner is better. Also, placement scores are valid only if you start the class within 12 months of taking the exam.

Mathematics provides the foundation for many of the science, business, and professional courses you will take during your college years. Most students are required to take at least one math course to earn a degree. The Math Placement Assessment is through ALEKS. It is a fully automated, adaptive system that covers material from Basic Math through Precalculus and will take approximately 90 minutes to complete. After the assessment, a targeted Prep and Learning Module is available for you to review and learn material, and to improve placement and eventual course outcomes. **You have the opportunity to re-test up to four times.**

Once you begin the placement test you will have 72 hours to complete the test or you will have to start over.

All students are strongly encouraged to spend several hours using the ALEKS Prep and Learning Module. Even if you have achieved placement in your desired course, **time spent in ALEKS will better prepare you for your upcoming course and ultimately lead to better grades.**

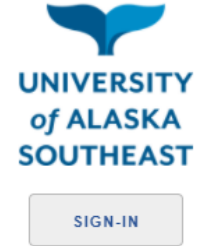


Take the placement test

Step 20: Agree to the Vow of Academic Integrity and the Student Code of Conduct

Step 21: Select “Sign-in” under the University of Alaska Anchorage

Proceed to your university's Math Placement Portal sign-in



Step 22: Enter your UA Username and Password

Step 23: Under “Active” select Higher Education Math Placement

Step 24: Complete test

- MINIMUM placement into MATH 105 – Intermediate Algebra or a score of 30-54
- PREFERRED placement into MATH 151 – College Algebra for Calculus or higher or a score of 55+